

OmniDrones BV, located at Industrieweg 1, 9402 NP Assen, is responsible for the processing of personal data as reflected in this privacy statement.

Contact details:

<https://omnidrones.nl>

Industrieweg 1

9402 NP Assen

+31592868218

Egbert Swierts is the Data Protection Officer of OmniDrones BV He/she can be reached at [Egbert@omnidrones.nl](mailto:Egbert@omnidrones.nl)

Personal data we process

OmniDrones BV processes your personal data because you use our services and/or because you provide this data to us yourself.

Below is an overview of the personal data we process:

- First name and surname
- Gender
- Date of birth
- Place of birth
- Address details
- Phone number
- Email address
- Location details
- Data about your activities on our website
- Bank account number

#### **Special and/or sensitive personal data we process**

Our website and/or service does not intend to collect data on website visitors who are under 16 years of age. Unless they have parental or guardian consent. However, we cannot verify whether a visitor is older than 16. We therefore advise parents to be involved in their children's online activities to avoid collecting data on children without parental consent. If you are convinced that we have collected personal data about a minor without such consent, please contact us at [info@omnidrones.nl](mailto:info@omnidrones.nl) and we will delete this information.

#### **For what purpose and on what basis we process personal data**

OmniDrones BV processes your personal data for the following purposes:

- Handling your payment
- Calling or emailing you if necessary to perform our services
- Informing you of changes to our services and products
- To deliver goods and services to you
- To enable proctored exams
- OmniDrones BV also processes personal data if we are legally obliged to do so, such as data we need for our tax return.

### **Automated decision-making**

OmniDrones BV does not, on the basis of automated processing, make decisions about matters that could (significantly) affect individuals. These are decisions that are made by computer programmes or systems, without any human (e.g. an employee of OmniDrones BV) being involved. OmniDrones BV uses the following computer programmes or systems:

### **How long we keep personal data**

OmniDrones BV retains your personal data no longer than strictly necessary to fulfil the purposes for which your data is collected. We use the following retention periods for the following (categories of) personal data: **5 years for course progress and exam results.**

### **Sharing personal data with third parties**

OmniDrones BV does not sell your data to third parties and will only provide it if necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data on our behalf, we enter into a processor agreement to ensure the same level of security and confidentiality of your data. OmniDrones BV remains responsible for this processing.

- Mollie

Payment for the course is made through Mollie, which has its own privacy policy,

<https://www.mollie.com/nl/privacy>

- Veriff

We must identify all trainees by means of passport or ID card verification. This is an obligation imposed on us by the RDW. For this verification, we use Veriff, which has its own privacy policy. Veriff checks your identity and lets us know whether this verification is successful. Veriff has its own privacy policy, <https://www.veriff.com/privacy-policy>

- ProctorExam

EASA mandates online proctored exams for the A2 exam and theory exams in the specific category. We use ProctorExam, which provides the associated software and online support.

ProctorExam has its own privacy policy, <https://proctorexam.com/privacy-and-data-security/>

- RDW

To apply for the drone licence, we share the trainee's name, surname and date of birth with RDW.

RDW has its own privacy policy, <https://www.rdw.nl/over-rdw/kwaliteits--and-service-standards/privacy-statement>

### **Cookies, or similar techniques, that we use**

OmniDrones BV uses only technical and functional cookies. And analytical cookies that do not invade your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone the first time you visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and, for example, remember your preferences.

It also allows us to optimise our website. You can opt out of cookies by configuring your internet browser to stop storing cookies. You can also delete any information previously stored via your browser settings.

### **View, modify or delete data**

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your possible consent to data processing or object to the processing of your personal data by OmniDrones BV and you have the right to data portability. This means that you can submit a request to us for the

send personal data that we hold about you in a computer file to you or another organisation named by you.

You can send a request to access, correct, delete, transfer your personal data or request the revocation of your consent or objection to the processing of your personal data to [info@omnidrones.nl](mailto:info@omnidrones.nl).

To ensure that the request for inspection is made by you, we ask you to send a copy of your proof of identity with the request. In this copy, black out your passport photo, MRZ (machine readable zone, the strip of numbers at the bottom of the passport), passport number and Citizen Service Number (BSN). This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

OmniDrones BV would also like to inform you that you have the option to file a complaint with the national regulator, the Personal Data Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we secure personal data**

OmniDrones BV takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorised access, unwanted disclosure and unauthorised modification. If you feel that your data is not properly secured or there are indications of misuse, please contact our customer service or via [info@omnidrones.nl](mailto:info@omnidrones.nl).